



**Basic Details**

<b>Organisation Chain</b>	Delhi Technological University		
<b>Tender Reference Number</b>	DTU/CC/25-26/20		
<b>Tender ID</b>	2026_DTU_286869_1	<b>Withdrawal Allowed</b>	Yes
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Works
<b>Tender Category</b>	Services	<b>No. of Covers</b>	2
<b>General Technical Evaluation Allowed</b>	No	<b>ItemWise Technical Evaluation Allowed</b>	No
<b>Payment Mode</b>	Offline	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No	<b>Allow Two Stage Bidding</b>	No

**Payment Instruments**

Offline	S.No	Instrument Type
	1	R-T-G-S
	2	ECS
	3	NEFT

**Cover Details, No. Of Covers - 2**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Copy of GST Registration Certificate.
		.pdf	Technical bid checklist As per Annexure D
		.pdf	Earnest money to be deposited for an amount of Rs. 3,00,000/- through RTGS/NEFT
		.pdf	Acceptance of Terms and Conditions (Annexure-B) and List of Artist Repute (Annexure-C) signed by
		.pdf	The agency must have satisfactorily completed at least a similar event management contract in any
		.pdf	The agency must have in last five years satisfactorily completed similar completed work

		.pdf	The bidder must have the confirmed availability of the star artists.
		.pdf	CA certified copy of turnover in the last three years.
2	Finance	.xls	BOQ

#### **Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

<b>Tender Fee in ₹</b>	0.00		
<b>Fee Payable To</b>	Nil	<b>Fee Payable At</b>	Nil
<b>Tender Fee Exemption Allowed</b>	No		

#### **EMD Fee Details**

<b>EMD Amount in ₹</b>	3,00,000	<b>EMD Exemption Allowed</b>	No
<b>EMD Fee Type</b>	fixed	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	31046781717 Cultural Council DTU SBIN0010446 Delh	<b>EMD Payable At</b>	New Delhi

#### **Work /Item(s)**

<b>Title</b>	Event Management Services for Cultural Festival Engifest 2026 in DTU, Rohini				
<b>Work Description</b>	Event Management Services for Cultural Festival Engifest 2026 in DTU, Rohini				
<b>Pre Qualification Details</b>	please refer to tender document				
<b>Independent External Monitor/Remarks</b>	NA				
<b>Tender Value in ₹</b>	NA	<b>Product Category</b>	Miscellaneous Services	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	75	<b>Period Of Work(Days)</b>	3
<b>Location</b>	Delhi Technological University, Bawana Road, Delhi	<b>Pincode</b>	110042	<b>Pre Bid Meeting Place</b>	COF Office
<b>Pre Bid Meeting Address</b>	COF Office DTU campus	<b>Pre Bid Meeting Date</b>	17-Feb-2026 03:00 PM	<b>Bid Opening Place</b>	Delhi Technological University, Bawana Road, Delhi
<b>Should Allow NDA Tender</b>	No	<b>Allow Preferential Bidder</b>	No		

#### **Critical Dates**

<b>Publish Date</b>	13-Feb-2026 04:00 PM	<b>Bid Opening Date</b>	27-Feb-2026 02:30 PM
<b>Document Download / Sale Start Date</b>	13-Feb-2026 04:00 PM	<b>Document Download / Sale End Date</b>	27-Feb-2026 02:00 PM
<b>Clarification Start Date</b>	13-Feb-2026 04:00 PM	<b>Clarification End Date</b>	27-Feb-2026 02:00 PM
<b>Bid Submission Start Date</b>	13-Feb-2026 04:00 PM	<b>Bid Submission End Date</b>	27-Feb-2026 02:00 PM

#### **Tender Documents**

<b>NIT Document</b>	<b>S.No</b>	<b>Document Name</b>	<b>Description</b>	<b>Document Size (in KB)</b>	
	1	Tendernotice_1.pdf	Event Management Services for Cultural Festival Engifest 2026 in DTU, Rohini	5150.91	
<b>Work Item Documents</b>	<b>S.No</b>	<b>Document Type</b>	<b>Document Name</b>	<b>Description</b>	<b>Document Size (in KB)</b>

1	BOQ	BOQ_379946.xls	Event Management Services for Cultural Festival Engifest 2026 in DTU, Rohini	315.50
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**Tender Inviting Authority**

<b>Name</b>	Registrar
<b>Address</b>	Delhi Technological University, Bawana Road, Delhi



**DELHI TECHNOLOGICAL UNIVERSITY**  
Established by Govt. of Delhi Vide Act 6 of 2009  
(Formerly Delhi College of Engineering)  
Shahabad Daulatpur, Bawana Road, Delhi-110042

**Name of Work:** Event Management Services for Cultural Festival Engifest 2026 in DTU, Rohini

DTU/CC/2025-26/ 20

Dated : 10.02.2026


Due Date for Submission: 26.02.2026

**In case of queries: Culturalcouncil@dtu.ac.in**

Online tenders under Two-Bid systems (Technical & Financial Bid) are invited on behalf of DTU, New Delhi, through e-Procurement from the GST-registered experienced agencies fulfilling eligibility criteria for Event Management Services for Engifest 2026.

Name of Event	Event Management Services for Cultural Festival Engifest 2026 in DTU, Rohini
Earnest Money Deposit (EMD)	Rs. 3,00,000/- <b>(No MSME exemption is allowed)</b>
Date of Release of Tender	13.02.2026 at 6:00 P.M.
Date of Pre-bid meeting	17.02.2026 at 3:00 P.M.
Last date and time for online submission/ uploading of bids	27.02.2026 at 2:00 P.M.
Date and time for opening of technical bids	27.02.2026 at 3:00 P.M.
Date and time for the opening of financial bids of the technically qualified bidders	It will be announced on the above portal after the evaluation of the technical bid

Note: To participate in the E-tendering process, the bidder has to register with the Delhi Govt. portal at <http://govtprocurement.delhi.gov.in>, and the tender can be seen on the university website [www.dtu.ac.in](http://www.dtu.ac.in).

  
Registrar DTU  
13/2/26

**Earnest Money Deposit:**

EMD must be submitted only through ECS/RTGS/NEFT. This amount shall be refunded in the event of rejection of the bid or adjusted in respect of the successful bidder as part of the Performance Guarantee. Bank details for Submission of EMD through RTGS/NEFT are as follows:

**Bank Details:**

In case of RTGS/NEFT mode of payment, Bidders must mention their details in the format given below:

DTU EMD A/C No. : 31046781717

Name of Account Holder: Cultural Council DTU

Name of the DTU Bank: State Bank Of India

IFSC Code: SBIN0010446

MICR Code: 110002438

Bank Address: Delhi College of Engineering, Bawana Road, Delhi

Bank Code: 10446

  
Registrar, DTU.  
13/12/2016

**Eligibility Criteria:**

1. The agency must be registered for GST and PAN numbers.
2. The agency must have satisfactorily completed at least a similar event management contract in any college/university,/corporate during the last 5 years. **A similar contract means providing event management services consisting of hiring of Star Artists of repute along with sound, light, tent, and photography arrangement. Similar services must have been provided to any government. department/autonomous body/PSU/college/university/corporate.**
3. The agency must have in last five years satisfactorily completed
  - One (01) similar completed work, not less than 50 lakh of the tender value or
  - Two (02) similar completed works costing not less than 30 lakh of the tender value or
  - Three (03) similar completed works costing not less than 20 lakh
4. Consolidated turnover of the firm in the last three years is required to be not less than Rs. 1,00,00,000.
5. The bidder must have the confirmed availability of the star artists whom the bidder proposes to arrange while submitting the tender conveyed by such artists to the bidder.

**Documents to be uploaded in the Technical Bid:**

1. Technical bid checklist: As per Annexure D
2. Self-Attested Copy of GST Registration Certificate.
3. Self-Attested Copy of PAN Card.
4. Earnest money to be deposited for an amount of Rs. 3,00,000/- through RTGS/NEFT (as per the enclosed bank details) - **scanned copy of self-signed RTGS/NEFT Customer Payment Confirmation**
5. Acceptance of Terms and Conditions (Annexure-B) and List of Artist Repute (Annexure-C) signed by the Bidder with a seal.
6. **Document in support of the second point of the eligibility criteria.**



7. **Document in support of the third point of the eligibility criteria.**
8. **CA certified copy of turnover in the last three years.**
9. Confirmation of the availability of the proposed artists, duly supported by a confirmation email from the respective artist /management as per the 5th point of Eligibility Criteria.. The authenticity of such confirmations may be verified by the competent authority, and any discrepancy may lead to disqualification.

**Documents to be uploaded in the Financial Bid:**

1. Duly filled Financial Bid in the format provided under Annexure E and A.

**Evaluation of Tenders:**

- Technical Bids: No submission of EMD will lead to disqualification of the bidder at the first glance. Technical Bids shall be evaluated strictly based on eligibility criteria as prescribed and other requirements as mentioned for the technical bid. **Additional information or clarification with respect to the bid submitted may be sought via the email address provided by the bidder. No reply by the bidder within 48 hours of such an email may lead to the disqualification of the bidder.**
- Financial Bids: Financial Bids shall be opened for only those bidders who qualify for the Technical Bid requirements. The contract shall be awarded to the bidder whose overall tendered amount (aggregate of all the items) is found to be the lowest.

  
Registrar DTU  
13/1/2014

ANNEXURE-ASchedule of Quantity

**Name of Event:** Event Management Services for Cultural Festival Engifest 2026 in DTU, Rohini

S. No.	Description of Services	Gross Qty.
A.	Part - A: Stage and Venue Preparation during 20th - 22nd March 2026	1 job
1	Erection of a 6 feet high 80 feet × 40 feet Main Stage with a 30 feet × 12 feet Ramp (including masking and grey matting) made of M.S. pipes and plywood top strong enough to organize various cultural events on it at ENGIFEST CONCERT GROUND for 1 day, i.e., on 22nd March 2026  Quantity – 1 job each	
2	Erection of 12 feet high green rooms (White color) of size 30 feet x 15 feet behind the main stage and OAT with green carpets, including 10 chairs, 1 full-length mirror, 2 silent fans, 4 plug points with 2 lights, 2 VIP sofas, and 2 tables for 3 days, i.e., 20th - 22nd March 2026  Quantity – 2 no	
3	Erection of a 6 feet high 25 feet × 40 feet Stage (including masking and grey matting) made of M.S. pipes and plywood top strong enough to organize various cultural events on it at ENGIFEST NIRVANA STAGE for 3 days, i.e., from 20th - 22nd March 2026.  Quantity – 1 job each	
4	Suitable capacity of 5 set silent Generator for the occasion of the function in ENGIFEST CONCERT GROUND, and OAT, including diesel during the function with operation for 3 days, i.e., from 20th - 22nd March 2026 as per requirement.  Quantity - 5	
5	Provision to provide the main Stage and OAT Backdrop with Text & Logo on Iron Frame, 40 x 25 ft., etc., as the required direction of Engineer-In-Charge for 3 days, i.e., from 20th - 22nd March 2026  Quantity: 1	

6	<p>Sound Arrangements for the Main Stage for 1 day, i.e., on 22nd March 2026, consisting of the following:</p> <table border="1"> <tr> <td data-bbox="351 398 957 486">L'Acoustics Main: K2, K1 &amp; V-Dosc</td> <td data-bbox="957 398 1212 486">36</td> </tr> <tr> <td data-bbox="351 486 957 575">L'Acoustics Delay + Offstage: Kara,dV-Dosc Kudo</td> <td data-bbox="957 486 1212 575">36</td> </tr> <tr> <td data-bbox="351 575 957 641">L'Acoustics KARA Cabinet</td> <td data-bbox="957 575 1212 641">6</td> </tr> <tr> <td data-bbox="351 641 957 707">L'Acoustics SB-18 Cabinet</td> <td data-bbox="957 641 1212 707">2</td> </tr> <tr> <td data-bbox="351 707 957 774">L'Acoustics LA8 Amplifier</td> <td data-bbox="957 707 1212 774">2</td> </tr> <tr> <td data-bbox="351 774 957 840">L'Acoustics KS28 Sub-woofer</td> <td data-bbox="957 774 1212 840">20</td> </tr> <tr> <td data-bbox="351 840 957 1017">The DJ Table set-up as required by the artist. The DJ table should be a solid, clean level surface with dimensions of 3m (width) x 0.9m (depth) 1m (height). The height for the DJ booth MUST BE 110cm (incl. CDJs).</td> <td data-bbox="957 840 1212 1017">1</td> </tr> <tr> <td data-bbox="351 1017 957 1083">Pioneer DJM-900 Nexus 2 Mixers</td> <td data-bbox="957 1017 1212 1083">1</td> </tr> <tr> <td data-bbox="351 1083 957 1150">Pioneer CDJ-2000 Nexus 2</td> <td data-bbox="957 1083 1212 1150">4</td> </tr> <tr> <td data-bbox="351 1150 957 1260">Corded Mics [Shure] • SM57 SM68</td> <td data-bbox="957 1150 1212 1260">10 + 10</td> </tr> <tr> <td data-bbox="351 1260 957 1327">CDJ 2000 Nexus Console</td> <td data-bbox="957 1260 1212 1327">4</td> </tr> <tr> <td data-bbox="351 1327 957 1393">Digital MIXER AVID SC-48</td> <td data-bbox="957 1327 1212 1393">1</td> </tr> <tr> <td data-bbox="351 1393 957 1459">Digital Audio Mixer</td> <td data-bbox="957 1393 1212 1459">1</td> </tr> <tr> <td data-bbox="351 1459 957 1526">DI Boxes</td> <td data-bbox="957 1459 1212 1526">As per artist's requirement</td> </tr> <tr> <td data-bbox="351 1526 957 1603">Guitar Amplifiers, Bass Amplifiers, Amplifiers, Lead Amplifiers, and Cabinets</td> <td data-bbox="957 1526 1212 1603">As per artist's requirement</td> </tr> <tr> <td data-bbox="351 1603 957 1681">Compressors/Limiters</td> <td data-bbox="957 1603 1212 1681">As per artist's requirement</td> </tr> <tr> <td data-bbox="351 1681 957 1758">Noise Gates</td> <td data-bbox="957 1681 1212 1758">As per artist's requirement</td> </tr> <tr> <td data-bbox="351 1758 957 1835">In-Ear Monitor</td> <td data-bbox="957 1758 1212 1835">As per artist's requirement</td> </tr> <tr> <td data-bbox="351 1835 957 1904">Instruments</td> <td data-bbox="957 1835 1212 1904">As per artist's requirement</td> </tr> </table>	L'Acoustics Main: K2, K1 & V-Dosc	36	L'Acoustics Delay + Offstage: Kara,dV-Dosc Kudo	36	L'Acoustics KARA Cabinet	6	L'Acoustics SB-18 Cabinet	2	L'Acoustics LA8 Amplifier	2	L'Acoustics KS28 Sub-woofer	20	The DJ Table set-up as required by the artist. The DJ table should be a solid, clean level surface with dimensions of 3m (width) x 0.9m (depth) 1m (height). The height for the DJ booth MUST BE 110cm (incl. CDJs).	1	Pioneer DJM-900 Nexus 2 Mixers	1	Pioneer CDJ-2000 Nexus 2	4	Corded Mics [Shure] • SM57 SM68	10 + 10	CDJ 2000 Nexus Console	4	Digital MIXER AVID SC-48	1	Digital Audio Mixer	1	DI Boxes	As per artist's requirement	Guitar Amplifiers, Bass Amplifiers, Amplifiers, Lead Amplifiers, and Cabinets	As per artist's requirement	Compressors/Limiters	As per artist's requirement	Noise Gates	As per artist's requirement	In-Ear Monitor	As per artist's requirement	Instruments	As per artist's requirement	1 job
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18/c

	Instruments Mics	As per artist's requirement	
	The bidder shall provide an equivalent substitute of the current mentioned brand in case of unavailability, for example, Admasons		
7	Light and LED Arrangements for the Main Stage for 1 day i.e., on 22nd March 2026, consisting of the following:		
	Items	Quantity	
1	LED Par	70	
2	Par Can (Warm Par)	40	
3	Sharpie	45	
4	Moving heads Wash	20	
5	Laser Beams	6	
6	Blinder	15	
7	Strobe	10	
8	Digital Avolite Mixer/MO	1	
9	Follow Spot	2	
10	Bubble Machine	As Required	
11	Haze/Fog Machines	4	
12	CO2 Jets	4	
13	Confetti Shots	20	
14	Ribbon Shots	As Required	
15	Cold Pyros	As Required	
16	Stage Flame	As Required	
17	4-sided aluminium Truss (Design as finalized by the team and of size- 66 ft. x 46 ft. x 20 ft.)	1	
18	Centre LED 14 feet x 8 feet screen with dynamism and clarity	2	
19	A riser for the centred LED screen: (14ft x 4ft x 2ft)	2	
20	Side LED Wings 6 feet x 10 feet with black masking (6 wings) for maximum visual impact.	6	
21	Side LED screens on goal post truss 8 ft x 6ft, perfect for corporate meetings and events, where our presentation can be visible from various angles and from a distance	2	
22	LED Wall - 500 sq. ft. (Design of LED wall may change on all three days)	1	

18/C

	<table border="1"> <tr> <td data-bbox="360 311 432 422">23</td> <td data-bbox="432 311 999 422">Large CO2 Confetti Blowers, each with 1 (One) 50lb CO2 Tank</td> <td data-bbox="999 311 1206 422">4</td> </tr> <tr> <td data-bbox="360 422 432 466">24</td> <td data-bbox="432 422 999 466">Stadium shots Extreme Streamer Cannons</td> <td data-bbox="999 422 1206 466">4</td> </tr> <tr> <td data-bbox="360 466 432 555">25</td> <td data-bbox="432 466 999 555">CO2 Heads w/ 2 (Two) 50lb CO2 Tanks per head for approx. 90 seconds of CO2.</td> <td data-bbox="999 466 1206 555">6</td> </tr> <tr> <td data-bbox="360 555 432 665">26</td> <td data-bbox="432 555 999 665">Stage Flame Jet with enough gas for the whole show. Each Jet must have its own Stage Flame Spray Can 400ML</td> <td data-bbox="999 555 1206 665">6</td> </tr> <tr> <td data-bbox="360 665 432 743">27</td> <td data-bbox="432 665 999 743">Wave Flamaniac Flames with enough fluid for the whole show</td> <td data-bbox="999 665 1206 743">4</td> </tr> <tr> <td data-bbox="360 743 432 787">28</td> <td data-bbox="432 743 999 787">Sunshine Liquid 30' Flame Units</td> <td data-bbox="999 743 1206 787">3</td> </tr> <tr> <td data-bbox="360 787 432 1406">29</td> <td data-bbox="432 787 999 1406">           STAGE PYRO SYSTEM            -2 (Two) Cues of 8 x White Comets with Tail -            2 (Two) Cues of 8 x Red Comets with Tail            -2 (Two) Cues of 8 x Green Comets with Tail            -2 (Two) Cues of 8 x Blue Comets with Tail            -2 (Two) Cues of 8 x White Mines with Tail - 2            (Two) Cues of 8 x Red Mines with Tail            -2 (Two) Cues of 8 x Green Mines with Tail            -2 (Two) Cues of 8 x Blue Mines with Tail            -2 (Two) Cues of 8 x 30" Silver Gerbs            -2 (Two) Cues of 8 x 1" Silver Gerbs            ROOF PYRO SYSTEM            -2 (Two) Cues of 8 x White Comets with Tail            -2 (Two) Cues of 8 x Blue Comets with Tail            -2 (Two) Cues of 8 x White Mines with Tail            -2 (Two) Cues of 8 x Red Mines with Tail            -1 (One) Cue of 8 x 10 Second Concussive Blasts         </td> <td data-bbox="999 787 1206 1406">1</td> </tr> </table>	23	Large CO2 Confetti Blowers, each with 1 (One) 50lb CO2 Tank	4	24	Stadium shots Extreme Streamer Cannons	4	25	CO2 Heads w/ 2 (Two) 50lb CO2 Tanks per head for approx. 90 seconds of CO2.	6	26	Stage Flame Jet with enough gas for the whole show. Each Jet must have its own Stage Flame Spray Can 400ML	6	27	Wave Flamaniac Flames with enough fluid for the whole show	4	28	Sunshine Liquid 30' Flame Units	3	29	STAGE PYRO SYSTEM -2 (Two) Cues of 8 x White Comets with Tail - 2 (Two) Cues of 8 x Red Comets with Tail -2 (Two) Cues of 8 x Green Comets with Tail -2 (Two) Cues of 8 x Blue Comets with Tail -2 (Two) Cues of 8 x White Mines with Tail - 2 (Two) Cues of 8 x Red Mines with Tail -2 (Two) Cues of 8 x Green Mines with Tail -2 (Two) Cues of 8 x Blue Mines with Tail -2 (Two) Cues of 8 x 30" Silver Gerbs -2 (Two) Cues of 8 x 1" Silver Gerbs ROOF PYRO SYSTEM -2 (Two) Cues of 8 x White Comets with Tail -2 (Two) Cues of 8 x Blue Comets with Tail -2 (Two) Cues of 8 x White Mines with Tail -2 (Two) Cues of 8 x Red Mines with Tail -1 (One) Cue of 8 x 10 Second Concussive Blasts	1	
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8	<p>Sound and Light Arrangements for all three venues for a period of 3 days, i.e., from 20th to 22nd March 2026, consisting of the following:</p> <table border="1"> <thead> <tr> <th data-bbox="360 1583 584 1616">ITEMS</th> <th colspan="3" data-bbox="584 1583 1190 1616">QUANTITY IN NUMBERS</th> <th data-bbox="1190 1583 1206 1616"></th> </tr> <tr> <td data-bbox="360 1616 584 1683"></td> <td data-bbox="584 1616 735 1683">OAT</td> <td data-bbox="735 1616 887 1683">NIRVANA STAGE</td> <td data-bbox="887 1616 1038 1683">AUDI</td> <td data-bbox="1038 1616 1190 1683">Total Qty.</td> </tr> </thead> <tbody> <tr> <td data-bbox="360 1683 584 1827">Loudspeakers</td> <td data-bbox="584 1683 735 1827">Linear HDL-20 RCF Qty. 8</td> <td data-bbox="735 1683 887 1827">Linear HDL20 RCF Qty. 8</td> <td data-bbox="887 1683 1038 1827">Linear HDL-20 RCF Qty. 4</td> <td data-bbox="1038 1683 1190 1827">20</td> </tr> <tr> <td data-bbox="360 1827 584 1935">Bass Subwoofers</td> <td data-bbox="584 1827 735 1935">Base 8006 RCF Qty. 4</td> <td data-bbox="735 1827 887 1935">Base 8006 RCF Qty. 4</td> <td data-bbox="887 1827 1038 1935">Base 8006 RCF Qty. 2</td> <td data-bbox="1038 1827 1190 1935">10</td> </tr> </tbody> </table>	ITEMS	QUANTITY IN NUMBERS					OAT	NIRVANA STAGE	AUDI	Total Qty.	Loudspeakers	Linear HDL-20 RCF Qty. 8	Linear HDL20 RCF Qty. 8	Linear HDL-20 RCF Qty. 4	20	Bass Subwoofers	Base 8006 RCF Qty. 4	Base 8006 RCF Qty. 4	Base 8006 RCF Qty. 2	10		
ITEMS	QUANTITY IN NUMBERS																						
	OAT	NIRVANA STAGE	AUDI	Total Qty.																			
Loudspeakers	Linear HDL-20 RCF Qty. 8	Linear HDL20 RCF Qty. 8	Linear HDL-20 RCF Qty. 4	20																			
Bass Subwoofers	Base 8006 RCF Qty. 4	Base 8006 RCF Qty. 4	Base 8006 RCF Qty. 2	10																			

14C

Monitor	Monitor RCF/JBL Qty. 6	Monitor RCF/JBL Qty. 6	-	12
Mixer	Digital MIXER AVID SC-48 Qty. 1	Digital MIXER AVID SC-48 Qty. 1	Digital MIXER Si impact Qty. 1	3
Guitar AMP	Guitar amp FENDER TWIN REVERB Qty. 1	Guitar amp FENDER TWIN REVERB Qty. 1	-	2
Bass amp	Bass Amp MARK BASS/HART KE Qty. 1	Bass Amp MARK BASS/HART KE Qty. 1	-	2
Keyboard amp	Keyboard amp KC-550 Roland Qty. 1	Keyboard amp KC-550 Roland Qty. 1	-	2
Mics	Shure SM-58 Mics Qty. 10	Shure SM-58 Mics Qty. 10	-	20
	Shure SM-57 Mics Qty. 10	Shure SM-57 Mics Qty. 10	-	20
	Sennheiser EW 500 G4-945 [Cordless] Qty. 4	Sennheiser EW 500 G4- 945 [Cordless] Qty. 4	-	8
	Sennheiser in-ear EW-IEM G4 Qty. 4	Sennheiser in- ear EW-IEM G4 Qty. 4	-	8
Mic stand	Mic stands Qty. 10	Mic stands Qty. 20	Mic stands Qty. 10	50
Drum set	Pearl master DRUM SET Qty. 1	Pearl master DRUM SET Qty. 1	-	2
Keyboard stand	Keyboard Stand Qty. 1	Keyboard Stand Qty. 1	-	2

Guitar stand	Guitar Stand Qty. 3	Guitar Stand Qty. 3	-	6
Notation stand	Notation Stand Qty. 2	Notation Stand Qty. 2	-	4
Sound Board	1x8 Line	1x24 Line	1x8 Line	3
Mic	-	-	PODIU M MIC Qty. 2	2
	-	-	Shure mics Qty. 10	10
	-	-	Foot mics Qty. 10	10
Side Fills (JBL SRX 725)	Side Fill Top JBL/ RCF/ Adamson Qty: 2	Side Fill Top JBL/ RCF/ Adamson Qty: 2	-	4
Noise gates			Qty: 4	4
DI Boxes			Qty: 5	5
Truss -	Qty: 1	Qty: 1	-	2
Par can	Qty: 15	-	-	15
Moving heads	Qty: 5	-	-	5
Haze machine	Qty: 5	Qty: 5	-	10
Sharpee	-	Qty: 5	-	5
Blinder	-	Qty: 2	-	2
Lights	-	2 x 4 LED Par Lights (T sets of 4 lights each with console, only for day 2) Qty: 2 x 4	-	4 T-sets

Part B	Artist and Hospitality	
9	<p>Provide refreshments for participants, judges, security bouncers, guards, volunteers, staff, and arrange for Lunch and Dinner for faculty, committee members, and police for 3 days - 300 refreshments each day on 20th and 22nd March 2026.</p> <p>A schedule of accurate requirements will be provided in 3 days advance to the event.</p>	
10	Provide all travel requirements for artists as requested by the organizing committee, decided on mutual discussions once finalised.	
11	Provide 5 cars for internal commute in the university for artists, influencers, and basic needs for smooth conduction during 20th - 22nd March 2026.	
12	<p>Live Performance on Engifest'26. The bidder shall arrange and book one artist for 20th, 21st, or 22nd March 2026, depending upon the availability of the artist on the day.</p> <p>Live performance of any one of the following artists:</p> <ol style="list-style-type: none"> <li>1. Varun jain</li> <li>2. Lost stories</li> <li>3. Ravator</li> <li>4. Divya kumar</li> <li>5. Mohd irfan</li> <li>6. All india permit</li> <li>7. Asees kaur</li> </ol> <p>Note: The Artist shall perform at Engifest'26 on 20th or 21st or 22nd March 2026. The Rates for the performance are inclusive of the fee of the artist, travelling charges, boarding, food, accommodation, and personal security, additional sound/light requirements (if any), etc., all complete, and nothing extra shall be payable on any account.</p>	
Part C	Conduct and Security Arrangement during 20th - 22nd March 2026	
13	<p>Provision to provide walkie-talkies with an appropriate signal transmitting station</p> <p>Quantity: 60</p>	1 Job

14	<p>4 ft high Mojo Barricading [A combination of T and Y shaped barricades] in front of the main stage and events arena for 3 days, i.e., from 20th - 22nd March 2026</p> <p>Quantity – 3000 running feet</p>	
15	<p>4ft high MS Barricading for 3 days, i.e., from 20th - 22nd March 2026</p> <p>Quantity – 4500 running feet</p>	
16	<p>20 ft high Bamboo along with stainless steel sheets barricading around ENGIFEST'S CONCERT GROUND boundary, checkpoints, and the university's main boundary, for 3 days, i.e., from 20th - 22nd March 2026</p> <p>Quantity – 5200 running feet</p>	
17	<p>Hiring of 20 feet high black masking for 3 days, i.e., from 20th to 22nd March 2026</p> <p>Quantity – 5200 running feet</p>	
18	<p>The vendor is responsible for providing CCTV surveillance coverage for the DTU concert grounds and the surrounding area of the DTU Campus. After the program, the vendor should submit all recording footage to the concerned Officer in Charge (Camera resolution: 4 Megapixel minimum).</p> <p>The hiring of CCTV cameras for the surveillance of all programs in DTU Campus, entry points, checkpoints, and the university's main boundary, for 3 days, i.e., from 20th to 22nd March 2026 .</p> <p>A control room with CCTV monitor, live screen and other necessary equipment will be created by the vendor in the room provided for this purpose.</p>	
19	<p>Drone for surveillance at CONCERT GROUND, entry points, checkpoints, and the university's main boundary, for 3 days, i.e., from 20th - 22nd March 2026 .</p>	
20	<p>Hiring of a total of 150 bouncers from <b>outside NCR</b> [100 male + 50 female] for security purposes at the main gate, concert ground, Nirvana stage, and various other locations for 3 days, i.e, from 20th - 22nd March 2026 - the requirement of bouncers for a particular day will be informed by DTU in three days' advance of the program.</p> <p>Quantity – 150</p>	

12/C

21	Provision to erect a 10ft x 10ft Kiosk for "Event Help Desk" at ENGIFEST for 3 days, i.e., from 20th - 22nd March 2026, in <b>collaboration with the Dean, Student Welfare.</b> Quantity: 1
22	Hiring of <b>400</b> single-seated cushion chairs with seat and back covers for 1 day, i.e., on 22nd March 2026 Quantity - 400
23	Hiring of <b>30</b> three-seater cushioned VIP sofas for 1 day, i.e., on 22nd March 2026 Quantity - 30 each
24	Hiring of <b>100</b> no. 5 feet x 2.5 feet wooden tables with covers, butter paper, and frills for 3 days, i.e., from 20th - 22nd March 2026 Quantity - 100 each
25	Erection of 60 nos of 12-foot high Canopy stalls of size 10 feet x 10 feet for Food City, sneakverse, production requirements, and flea market for 3 days, i.e., from 20th - 22nd March 2026 Quantity - 55 each
26	Hiring of 150 feet x 20 feet green carpet for 1 day, i.e., on 22nd March 2026 Quantity - 3000 feet square
27	Provision for 50 Halogen lights for 3 days, i.e., from 20th - 22nd March 2026 Quantity - 50 each
28	Provision of 500 feet x 15 feet off-white LED steel-wired Mesh, along with electrical wires for connections for 1 day, i.e., on 22nd March 2026 Quantity - 7500 ft square
29	Provision to provide ropes, zip-ties, metal wires, pliers, and other miscellaneous tools for 3 days, i.e, from 20th to 22nd March 2026 Quantity: As per requirement
30	Provision of 100 extension wires and extension boxes (With at least 3 outputs per extension) for 3 days, i.e., from 20th to 22nd March 2026 Quantity - 100
31	Hiring of running rice lights [Yellow color] along the pathways of the university and other locations for 3 days, i.e., from 20th to 22nd March 2026


11/4

	Quantity – 1 job each	
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Part D	Branding, Events, and Publicity	
32	Full media coverage of all events, stages, and social media requirements, including day-wise reels, after-movie, and drone coverage as per detailed instructions from the organisers.  Quantity- 3 no.	
33	Full Coverage of the events, including formal, informal, and all events held from 20th to 22nd March 2026.  Quantity - 1	
34	3 Aftermovies for each day by the end of the day, and an aftermovie for the whole event.  Quantity - 1	
35	A FPV Drone and a pilot to cover the air shots and cinematic shots. Quantity - 1	
36	2 x Photographer, 2 x Cinematographer, FPV Drone + Pilot, Same day editor, Rental Gears, 2 x Hard Drives 1TB, Designers x 2  Quantity - 1	
37	The Hard drives, including the data, should be handed over to the team within 7 days of the event.  Quantity - 1	
38	To provide all necessary software like framer, servers, hosting domain, etc for the development of Website for EngiFest'26.  Quantity-1	
39	Customised T-shirts and Hoodies for the whole team as per given sizes and designs. Quantity - 300	

16/6

40	Printing of Banners as per the given designs from the team, as per the following dimensions and details:	
	Tnp Cell	40 X 20
	Clock Tower	35 X 10
	Electrical Dept	30 X 40
	ECE Dept	30 X 40
	Civil Dept	30 X 40
	Banners for Informal Events x 4	8 x 5 (with frame)
	Invitations and others	As required
41	Provide all the requirements of the inauguration of Engifest'26 as per the given details provided by the organizing team on 18th February 2026. Quantity - 1 Job	
42	Provide all the requirements for the Formal events of Engifest'26 as per the details provided by the organizing team through mutual discussions. Quantity - 1 Job	

  
Registrar DTU :  
13/1/26

ANNEXURE-BTERMS AND CONDITIONS

1. The successful bidder will sign a contract with DTU and will deposit Rs. 5,00,000/- in the same account where it has paid the EMD as performance security. The successful bidder on his choice may convert EMD into performance security and may pay additional Rs. 2,00,000/- in the same bank account referred to in the previous sentence.
2. All installations shall be put in order by 08:00 AM on 20/03/2026 or as mentioned otherwise. A penalty of Rs 10000/—per hour per location shall be imposed for delay in completion of work as per the schedule above. The university's decision in this regard shall be final and binding.
3. The agency shall ensure the functioning of all equipment and systems installed during the function for three days. For any breakdown in any system lasting more than 10 minutes, a penalty of Rs 1000/—per 15 minutes shall be imposed for each instance. The university's decision in this regard shall be final and binding.
4. In case of shortcomings found in the scope of work on any of the function days, a minimum penalty of Rs 30,000/—per location shall be imposed. The university's decision in this regard shall be final and binding.
5. The contractor shall be responsible for overseeing and managing all the works, equipment, and various materials. The agency shall take necessary steps, including insurance, to safeguard its equipment, tentage, etc., against any damage due to any reason. No claim on this account shall be entertained by the University.
6. The agency shall provide the original Hard Disk of the recording at all the locations where video recording has been specified in the scope of work. The cost of the same is deemed to be included in the rates quoted by the agency.
7. The agency shall take all required fire safety measures, including providing fire extinguishers, etc. Any damage on this account shall be the sole responsibility of the agency.
8. The agency shall be fully responsible for its acts and those of its sub-agencies and indemnify the University against any losses or compensation to its workmen, sub-agency workmen, or any third party.
9. The agency shall ensure that the stage/truss structure, etc., is structurally safe for the use and performance of cultural events. All structural members, including the top wooden board, shall be firmly secured with line and level to ensure safe performance. Any mishaps on this account shall be the sole responsibility of the agency.
10. All material, labour, transportation, incidental expenses, insurance, required peripheral works, storage of equipment, safety, manpower required for operation of equipment, required

8/1

wiring/cabling etc deemed to be included in the rates quoted by the agency. No claim whatsoever shall be entertained in this account.

11. The agency shall ensure that all wires and cables are properly secured, joints properly insulated, and cables of the required size are installed so as to avoid any mishap. No temporary arrangement with loose connections or open joints shall be made. The agency shall arrange required cables, wires, change over etc for tapping the electricity from the designated tapping locations in the University. Nothing extra shall be paid on this account.
12. The University reserves the right, without being liable for any damages or obligation to inform the bidder, to:
  - a. Amend the scope and value of the contract to the bidder.
  - b. Reject any or all the applications without assigning any reason.
  - c. In case the service provider to whom the contract is awarded refuses to perform the contractual obligations, the Performance Guarantee of such person shall be forfeited absolutely, and such person shall be blacklisted from participation in tenders at DTU in the future.
13. The bidder or his authorized representative should always be available at the site of work to take instructions from the officer in charge and ensure proper execution of work. No work shall commence in the absence of the contractor's representative, and they shall certify in writing about the correctness of layout alignment and shall ensure stability of all structural work, such as the partition panel/electricity panel and other related items.
14. All work and materials brought and left upon the ground by the contractor or by his orders for the purpose of forming part of the works, are to be considered to be the property of the DTU and the same are not to be removed or taken away by the contractor or any other person without consent in writing of the officer -in-charge but the DTU is not to be in any way responsible for any loss or damage which may happen to or in respect of any such work or materials either by the same being lost or damaged by weather or otherwise.
15. The contractor shall execute the different items simultaneously, as far as possible, so that minimal breakage and repairs are involved.
16. The contractor shall take all necessary precautions to prevent any nuisance or inconvenience to the owners, tenants of adjacent properties, and to the public in general, and to prevent any damage to such properties and any pollution of the environment and waterways. He shall make good at his own cost and to the satisfaction of the officer-in-Charge, any damage to public or private property whatsoever caused by the execution of the work or by traffic brought thereon by the contractor. Utmost care shall be taken to keep the noise level to the barest minimum so that no disturbance, as far as possible, is caused to the occupants/users of adjoining buildings.
17. The agency shall obtain all required permissions from the local statutory authorities required for this work. All associated activities required for obtaining necessary clearances, permissions, approvals, all licenses, etc., as required from all concerned authorities in respect of installation and commissioning shall be the responsibility of the contractor, the cost for which shall be deemed to be included in the rates. However, the actual statutory fee paid to the


concerned authorities for obtaining approvals, if any, shall be reimbursed by the University on production of proof of payment made by the Contractor.

18. If the work is carried out in more than one shift or during night to meet the time period of completion, nothing extra shall be paid on this account.
19. The contractor shall be bound to follow the instructions and restrictions imposed by the Administration / Police authorities on the working and movement of labour/material/vehicles, etc., and nothing extra shall be paid on this account.
20. Additional Audio /video/lighting equipment and modifications on stage as required for performance by artists with EDM night/DJ Night/Bollywood Night/Punjabi Night/Pop Night as per the schedule specified by the officer in charge.
21. Types of Camera: i. 4 Megapixel IR Bullet IP Camera Range 60 mts; ii. 4 Megapixel IP PTZ camera. The above equipment is the minimum required for the cultural event. In case any additional equipment is required to improve the performance, the said additional equipment shall be installed by the agency, and nothing extra shall be paid on this account. The decision of the university in this regard shall be final & binding. The agency will provide all required cables/wires of suitable size in healthy condition for all types of lighting/ audio-video network including the provision of a proper panel/ changeover switch for power connection. The successful bidder will ensure structural safety and fire safety of the performance area and will also obtain a fire clearance and structural safety certificate from the appropriate authorities. The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities, which rates and prices shall, except as otherwise provided, cover all his obligations under the Contract and all matters and things necessary for the proper completion and maintenance of the works. The several documents forming the Contract are to be taken as mutually explanatory of one another.
22. If there are varying or conflicting provisions made in any one document forming part of the contract, the Accepting Authority shall be the deciding authority with regard to the intention of the document, and its decision shall be final and binding on the contractor.
23. Any error in description, quantity, or rate in the Schedule of Quantities or any omission therefrom shall not vitiate the Contract or release the Contractor from the execution of the whole or any part of the works composed therein according to drawings and specifications or from many of his obligations under the contract.
24. The successful bidder shall make all arrangements towards safe and complete execution at the designated location as directed by the officer in charge. Such responsibility on the part of the bidder will include taking care of insurance, freight, state-level permits, etc., as applicable.
25. The performance under this contract shall not be stopped for any reason whatsoever during the said dispute/proceedings unless the contractor is specifically directed to do so by the University.
26. Force Majeure. For this clause, "Force Majeure" means an event beyond the control of the contractor and not involving the contractor's fault or negligence, and not foreseeable. Such

G/C

events may include, but are not limited to, acts of the University either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes. If a Force Majeure situation arises, the contractor shall promptly notify the University in writing of such conditions and the cause thereof. Unless otherwise directed by the University in writing, the contractor shall continue to perform its obligations under this contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by a Force Majeure event.

- 27. Silent Generator Set of suitable capacity separately for audio/video and lighting of main stage, with acoustic enclosure along with operator and diesel for 6 hrs running per day, including required cable to provide electric connection to Main Stage-I and Venue II, General Lighting, LED screen, etc
- 28. All payment will be made after satisfactory completion of the event for services/materials really provided for the event. Such payment will be made on an actual/pro rata basis.

Registrar, DTU   
13/1/20

I have read all the above-mentioned terms and conditions and accept them unconditionally for providing the service.

Signature and Stamp of the Bidder: \_\_\_\_\_

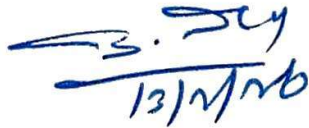
Date: \_\_\_\_\_

ANNEXURE-CLIST OF ARTISTS REPUTE

Name of Event: Event Management Services for Cultural Festival Engifest 2026 in Delhi Technological University, Shahbad Daultpur

1. Varun jain
2. Lost stories
3. Ravator
4. Divya kumar
5. Mohd irfan
6. All india permit
7. Asees kaur

Registrar, DTU

  
13/11/26

ANNEXURE - D

Technical Bid Checklist

Details of the bidder		
1.	Name of the firm	
2.	Address	
3.	Name of authorised contact person	
4.	Email Id	
5.	WhatsApp enabled Mobile Number	

S No	Description of the document	Tick mark if attached	Reference page number of the attachment
1	GST Registration number		
2.	Pan Number		
3.	Self-signed RTGS/NEFT Customer Payment Confirmation with respect to EMD.		
4.	Acceptance of Terms and Conditions (Annexure-B)		
5.	List of Artist Repute (Annexure-C) signed by the Bidder with a seal.		
6.	Document in support of the second point of the eligibility criteria.		
7	Document in support of the third point of the eligibility criteria.		
8	CA certified copy of turnover in the last three years.		
9	Artist confirmation Email/ document		

3/c

**ANNEXURE "E"**

The Rates quoted by the bidders shall be the individual quotes for the parts as covered in Part A, Part B, Part C and Part D for the complete period as mentioned above.

Quote for Part A -  
(In Figures) Rs. \_\_\_\_\_  
(In Words) \_\_\_\_\_

Quote for Part B -  
(In Figures) Rs. \_\_\_\_\_  
(In Words) \_\_\_\_\_

Quote for Part C -  
(In Figures) Rs. \_\_\_\_\_  
(In Words) \_\_\_\_\_

Quote for Part D -  
(In Figures) Rs. \_\_\_\_\_  
(In Words) \_\_\_\_\_

Total Cost (A+B+C+D)  
(In Figures) Rs. \_\_\_\_\_  
(In Words) \_\_\_\_\_

Name, Signature with Stamp of the bidder

**Signature Not Verified**

Digitally signed by Akshay Garg  
Date: 2026.02.13 14:20:25 IST  
Location: NCD of Delhi-DL

